

## **MS. ORAPAN HIRANPIT (Pui)**

Maharakham University

Period of Training: 16 March 2009 – 29 May 2009

### **Personal Information**

Address: 53/12 Moo 8, Tambon Nai Mueng, Mueng,  
Chaiyaphum Province 36000 Thailand

Contact No.: 085-0152513

Birth date: 01 August 1988

Email Address: [hukjung.ppp@hotmail.com](mailto:hukjung.ppp@hotmail.com)



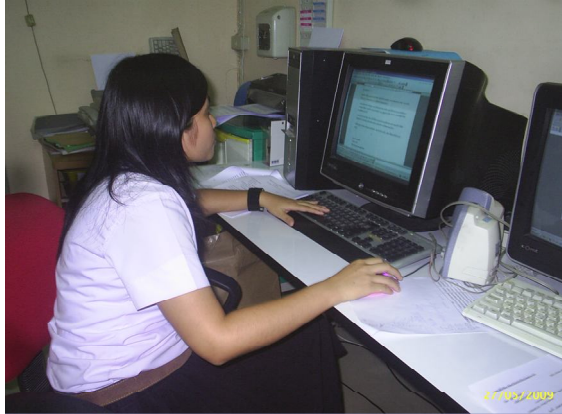
### **RESPONSIBILITIES:**



Pui did her training with the Auditing Team of Panwa Group under the supervision of Ms. Sugunya Kankhum. Her trainer is Ms. Wannida Sarikha. During her training, she is responsible in audit jobs such as vouching income and expenses, vouching asset and liabilities, drafting financial statement and preparation of supporting documents.



09:PGT.006



(Left) Pui used to edit the draft of financial statement. (Right) She prepares to issue the original financial statement to the client for submission to the related government department.



Ms. Wannida Sarikha gives instruction to her trainee on how to issue the financial statements.

Audit Supervisor, Ms. Sugunya Kankhum checks the progress of work of Pui





Pui, Maew and Tik with  
Assistant Manager, Ms. Chontira Musikaew



Pui and the rest of the Audit Team



Pui and the other trainees of Panwa Group  
with the Managing Director, Mr. Prasert Poothong

29 May 2009

**Ms. Orapan Hiranpit**  
53/12 Moo 8, Tambon Nai Mueng, Mueng,  
Chaiyaphum Province 36000 Thailand

Dear Ms. Hiranpit,

We thank you for rendering your internship training in Panwa Group of Companies. For the past 2 months, we acknowledged your dedication, perseverance and cooperation in doing such responsibilities as part of your training. Indeed, we really appreciated your presence here in our company not only as a trainee but also as part of our team and family. The friendship that you built with our team will always be remembered.

We wish you good luck in your next endeavor. We are also looking forward to your success in the future.

Yours truly,



Mr. Prasert Poothong  
Managing Director  
Panwa Group of Companies  
C.P.A. (Thailand) 5741